

## Durham Business Club

### Directory / Diary Entries

The details completed on this form are for information that will be held on our membership database. Details completed **in Section A** will be the information that we publish in the diary and in the business directories. **Only complete with information that you want to be made public.**

Section B contains details that will not be disclosed by DBC. Don't forget to turn over the page!

Please complete and return to:

**Durham Business Club**  
**Portland House**  
**Belmont Business Park**  
**Belmont**  
**Co Durham**  
**DH3 3RA**

Or fax back on: **0191 388 4493**

<b>A. General Business details for publication:</b>	
Name of Company	
Full business address:	
Town / City:	
Post Code:	
Company tel. No.	
Company e-mail address	
Company website address	
Name of contact for directory and diary entries	
<b><u>NB Only complete the details you want to be published</u></b>	
<b>B. The information in this section, if different from above, will only be used by Durham Business Club and will not be passed to other organisations</b>	
Name of main contact to whom correspondence and information from DBC should be sent	
Personal e-mail address	
Direct or personal tel. no.	
Mobile no. (if we can use this to contact you)	

Address to which correspondence and information from DBC should be sent (if different from section A)	
Name and title of person to whom invoices should be sent (if different from section A)	
If you wish information from DBC to be sent to another person within your company, please enter details here.	

**C. General information – for use in directories etc.**

**Business Description**

Please enter up to twenty words that best describe your business. Don't forget to use as many key words as possible so that they are more easily picked up by someone searching the electronic database for your type of services.

Are you prepared to offer DBC members a discount or special terms? If so, please give full details.

Are you prepared to offer members of other BCNE clubs a discount or special terms? If so, please give full details.

I would like my business details included in DBC Member directories and contact lists, and the BCNE products and services directory.

*I agree / do not agree* that DBG may share my details with other organisations that may have products or services that I might find of interest.

Signed: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_